



# Application For Membership Investment

## WINDSOR & DISTRICT CHAMBER OF COMMERCE

Member # \_\_\_\_\_

**Please print clearly.**

*LEGAL NAME OF FIRM OR INDIVIDUAL: (State your numbered company, if applicable. Must include "Inc." or "Ltd.")		MARKETING NAME OF FIRM: (as you wish for it to appear in the Directory)	
<input type="checkbox"/> New Member / Individual Firm _____		<input type="checkbox"/> Addition to Member Firm # _____	
<input type="checkbox"/> Status Update Member # _____			
<b>Check One:</b> <input type="checkbox"/> Sole Proprietor		<input type="checkbox"/> Partnership	
		<input type="checkbox"/> Corporation	
<b>Check One:</b> <input type="checkbox"/> General Membership		<input type="checkbox"/> Organization Membership	
		<input type="checkbox"/> Associate Membership (out of district – no voting rights)	
PHYSICAL ADDRESS: (This address is used for publication)		CITY:	POSTAL CODE:
*MAILING ADDRESS (If different):		CITY:	POSTAL CODE:
*BILLING ADDRESS (If different):		CITY:	POSTAL CODE:
PHONE: ( ) ( )	TOLLFREE: ( ) ( )	FAX: Fax anytime _____ Fax day only _____ ( ) ( )	
COMPANY EMAIL (Optional):		WEBSITE (Optional):	
*DATE FIRM ESTABLISHED:		*NUMBER OF EMPLOYEES:	
		Full-time: _____ Part-time: _____	
BUSINESS CATEGORY: One category listing is standard with membership. (Additional category listings are available for a fee).			SIC CODE:
REPRESENTATIVES: See schedule on reverse for number of permissible designated voting representatives. (Additional non-voting reps may be added for a fee.)			
<b>Main Contact</b>	<u>NAME</u>	<u>TITLE</u>	<u>*EMAIL</u>
			Voting Non-voting (fee may appl)
(Please circle one)			
Mr. Mrs. Ms. Dr.			<input type="checkbox"/> <input type="checkbox"/>
Mr. Mrs. Ms. Dr.			<input type="checkbox"/> <input type="checkbox"/>
Mr. Mrs. Ms. Dr.			<input type="checkbox"/> <input type="checkbox"/>
MAIN REASON FOR JOINING MEMBERSHIP (choose two):			
<input type="checkbox"/> Advocacy <input type="checkbox"/> Discounts <input type="checkbox"/> Directory <input type="checkbox"/> Events/Committees <input type="checkbox"/> Marketing/Advertising <input type="checkbox"/> Networking <input type="checkbox"/> News/Info <input type="checkbox"/>			
Other: _____			

**Note: All above information marked \* will not be reproduced for Windsor & District Chamber of Commerce publications.**

*We hereby make application for membership in the Windsor & District Chamber of Commerce, we understand member firms contribute according to the investment schedule, and that membership is continuous unless we are notified to the contrary in writing. Subject to Board approval, we agree to abide by the constitution, by-laws and regulations of the Windsor & District Chamber of Commerce and the Board of Trade Act of Canada.*

*We hereby acknowledge that upon acceptance of our membership application, we are consenting to the publication of the above provided information, including Business Name, Mailing Address, Fax and Telephone Number, Voting Representative, Business E-mail and Web page, in the Members' Directory, the posting of this information on the Chamber's website and any other similar listing that may be published and distributed in order to assist members and non-members to contact my business. We confirm that the above information may also be provided to Companies with which the Chamber has entered into an Affinity Program Agreement. Should you have any concerns regarding your privacy, please contact our Privacy Officer, Linda Smith, at 966-3696.*

COMPANY AUTHORIZATION: \_\_\_\_\_ DATE: \_\_\_\_\_

**SEE REVERSE**

## Key Word Description

Please provide a brief company description (30 words or less) to be used for your Internet Listing. You may also email your listing to [membership@windsorchamber.org](mailto:membership@windsorchamber.org).

- Upgrade your basic Internet Listing into an Enhanced Listing! Adds 2 images, Bolds and Highlights your 50-word listing, and adds a map to your location - \$25.00 annually.

MEMBERSHIP INVESTMENT SCHEDULE			
NUMBER OF EMPLOYEES*	MEMBERSHIP INVESTMENT CATEGORY	NUMBER OF VOTING MEMBER REPRESENTATIVES	MEMBERSHIP INVESTMENT
1-5	A	1	\$246.00
6-15	B	1	\$342.60
16-50	C	2	\$495.60
51-100	D	3	\$730.80
101-200	E	4	\$919.20
201-400	F	6	\$1423.80
401-950	G	10	\$2388.60
951-1550	H	10	\$2808.00
1551-UP	Unique	1 per every 150 emp.	\$1.80 / emp.
Non-Profit/Charity	Non Profit	1	\$246.00
Retirees	R	1	\$118.20
Students	S	1	\$60.00

\*3 Part-Time Employees equals 1 Full-Time Employee Note: Additional non-voting representatives may be added for a fee.

Category (circle one)	A B C D E F G H R S Unique Non-Profit
Membership Investment (from schedule above)	\$ _____
Registration Fee (One-time only)	\$ 50.00
Ontario Chamber of Commerce Contribution	\$ 10.00
Enhanced Listing (optional)	\$ _____
<b>SUBTOTAL</b>	\$ _____
6% G.S.T. (Reg. # 108214933)	\$ _____
Payable with this application	<b>TOTAL</b> \$ _____
<input type="checkbox"/> Cheque attached	<input type="checkbox"/> Charge to my Credit Card

### PLEASE MAKE CHEQUES PAYABLE TO:

**Windsor & District Chamber of Commerce**  
 2575 Ouellette Place, Windsor, ON, N8X 1L9  
 Tel (519) 966-3696 Fax (519) 966-0603

Visit [www.windsorchamber.org](http://www.windsorchamber.org) for  
 information or call Membership  
 Services Coordinator – Ext 30 or  
 John Thrasher – Ext 23

### PLEASE CHARGE TO MY VISA/MASTERCARD:

Total Investment: \$ \_\_\_\_\_

VISA  MasterCard

Credit Card #:

\_\_\_\_\_

Expiry Date (MM/YY): \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

### FOR CHAMBER OFFICE USE ONLY

Date: \_\_\_\_\_ Member #: \_\_\_\_\_  
 Paid: \_\_\_\_\_ Inv #: \_\_\_\_\_  
 Authorization: \_\_\_\_\_ Receipt #: \_\_\_\_\_  
 Visa MasterCard Next BM: \_\_\_\_\_

### NOTES:

Payment received:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



## Windsor & District Chamber of Commerce By-laws (Section pertaining to Membership)

### 3. MEMBERSHIP

#### 3.1 ELIGIBILITY

Membership in the Chamber shall be open to all persons, firms, corporations, partnerships, businesses, organizations, not-for-profit corporations or associations regardless of race, ancestry, place of origin, colour, ethnic origin, creed, sex, sexual orientation or handicap.

Any reputable person, firm, corporation, partnership, business, organization, not-for-profit corporation or association which supports the vision and goals of the Chamber and is engaged or interested in trade, commerce or the quality of life in Windsor & District shall be eligible to apply for and be granted membership in one of the following classes:

The following classes of members shall be eligible to apply for membership in the Chamber:

*a) General Members*

Any person, firm, partnership, corporation or business which:

- i) Carries on business within the District in respect of which the Chamber is incorporated; and
- ii) is associated with the business and professional life in Windsor and Essex County.

*b) Organization Members*

Any organization, not-for-profit corporation or association which:

- i) is associated with the business and professional life in Windsor and Essex County; and,
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof.

*c) Associate Members*

Any person, firm, corporation, partnership, or business which does not have a permanent address and pay property taxes within the District which:

- i) is associated with the business and professional life in Windsor and District; and
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*d) Student Members*

Any person attending full-time at a secondary or postsecondary institution who supports the values, vision and goals of the Chamber and who:

- i) is associated with the business and professional life in Windsor and District; and,
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*e) Retiree Members*

- i) is associated with the business and professional life in Windsor and District; and
- ii) is in accord with the nature of the Chamber as set forth in Section 1.2 hereof; and,
- iii) shall not be entitled to voting privileges.

*d) Honorary Members*

The Board shall have power to elect honorary members of the Chamber by Special Resolution. Honorary members will not be subject to annual dues, but shall have all of the rights of, and be subject to, all the obligations of membership.

#### 3.2 APPLICATION FOR MEMBERSHIP

Membership shall be applied for by written application stating agreement to abide by the provisions of these by-laws. Members must be approved by the Board. Dues of any applicant for membership shall accompany applications and shall be payable annually thereafter on the date designated by the Board.

#### 3.3 MEMBERSHIP VOTING PRIVILEGES

General Members and Organization Members shall be entitled to at least one voting member representative and shall, if applicable, have more than one voting member representative depending on the number of employees of such member and the annual dues paid to the Chamber by such member. The Board shall determine the number of employees required and the amount of annual dues to be paid by such member, to be entitled to



## Windsor & District Chamber of Commerce By-laws (Section pertaining to Membership)

have additional voting member representatives. General Members and Organization Members shall designate, in advance, those individuals who will be their voting member representatives. Such voting member representatives shall be entitled to vote on behalf of General Members and Organization Members at all meetings of members and on any other matters requiring a vote of members. Each voting member representative shall be entitled to one vote.

### 3.4 RIGHTS

If approved by the Board, the applicant shall become a member and shall have all of the rights of, and be subject to all the obligations of, membership and shall be notified accordingly.

### 3.5 RESIGNATIONS

Any member wishing to resign, may do so at any time upon giving thirty (30) days' notice in writing to the President of intention to resign, and upon discharging his/her or its liabilities to the Chamber. No refunds of dues will be issued for resignations during the year.

### 3.6 TERMINATION

The membership of any member may be terminated by a Special Resolution of the Board provided that:

- a) The Board shall find that, in its opinion, the member has willfully violated the by-laws or has conducted his/her/itself dishonestly or has acted in a manner as to bring discredit to the Chamber; and,
- b) Such member shall have had an opportunity, upon notice of thirty (30) days from the Board, to show cause why such membership should not be terminated.

Upon such termination, any dues paid for the current year shall be refunded.

### 3.7 ASSESSMENT

Should the funds of the Chamber at any time be insufficient for the purpose of providing the Chamber with the total revenue necessary for effective fulfillment of its program, an assessment may be imposed upon the members sufficient to cover the amount of the deficiency provided that:

- a) such course of action is approved by a majority vote of the Board and by;
- b) a majority vote of the members present at an Annual General Meeting or Special General Meeting of the Chamber;
- c) the notice calling such meeting shall state the nature and amount of the proposed assessment.

### 3.8 ASSESSMENTS DUE

All assessments levied shall be due and payable within thirty (30) days of the date the notice of assessment is rendered to the membership.

## **4. MEMBERSHIP DUES**

### 4.1 DUES

Membership dues shall be paid annually on an anniversary system based on the original month of joining or as otherwise designated by the Board. The dues will be established by the Board. The Treasurer shall bring forward an annual recommendation on dues before the Annual General Meeting. In the absence of a revision by the Board, the dues scale prevailing in the preceding year shall be extended, without amendment, into each next succeeding year until such revision has occurred.

### 4.2 TERMINATION FOR FAILURE TO PAY DUES

Should any member fail or refuse to pay annual dues or an assessment within a period of ninety (90) days after the same are due and payable, the membership of the member shall then stand suspended and may be terminated by the Board. Nevertheless, the Board, in its discretion and upon such terms as it deems proper, may restore such suspended member to good standing, subject to the provision of the by-laws.